the mid-atlantic archivist

Volume 7 Number 4

October 1977

HEAD FOR THE HILLS by Sam Suratt

The dam has burst and a flood of archival knowledge, professional colleagues and fun is heading for Wheeling, West Virginia. So grab your P.F.D.'s (personal flotation devices) and join the crowd at the joint meeting of MARAC and SOA (Society of Ohio Archivists). This joint meeting with the Ohio folk will be a heady experience (but you must provide your own joints) as the hills of West Virginia will resound with the sounds of archivy.

Oglebay Park, acres and acres of woodlands, lakes, and hills with facilities for golf, tennis, swimming, fishing, boating, hiking, and just hanging around, will be the setting for this fall's semi-annual MARAC meeting. A meeting that will be filled with archival information from the most basic "how to" sessions to the more arcane and sophisticated treatises, like how to put ten pounds of documents into a five pound Hollinger box.

Neophytes in the profession (or those who just forget) will be able to attend basic sessions on cataloguing pictorial media, preservation of manuscripts and bound materials, microfilming, and finding aids.

There will be sessions for those who wish to delve more deeply into specific problems and possibilities in archival work such as the security of archives, manuscript bibliographies, ethnic archives, architectural documentation, and state and local political records.

Local historians who wish to preserve their locales will be interested in the session on documenting historic sites and in the luncheon speaker who will talk about preservation in Wheeling. For those of you who just don't get enough respect there are sessions on publicizing your archives and fund raising. Some new things that are happening will be covered in a session on archival and library networks and cooperatives and some old things will be covered in the session on Appalachia: Stalking the Surviving Documents.

So, complete your tarvel arrangements for attending the fall meeting, organize a car pool, and head for the hills on October 28-29!

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HISTORY OF WHEELING

Wheeling, West Virginia, is named for the "Whil-link" (Place of the Skull) Creek. The Delaware Indians named the creek when they impaled the decapitated head of a white trapper on a pole near the creek's mouth. White explorers and settlers corrupted whillink to weeling and eventually Wheeling.

Early exploration of the area occurred in 1749 and 1751. The Zane brothers were the first permanent white settlers, establishing Zanesburg in 1769.

Fort Henry, north of the town, was an important military outpost during the American Revolution. A 1782 British-American attack on Zaneburg proved to be the last engagement of the American Revolution.

Wheeling's location as the western terminus of the National Road (U.S. Highway 40), the first east-west highway assured its future. Stage coaches arrived daily, industry boomed. Iron, glass, paper, cotton, and shoe factories appeared. The Ohio River also provided easy shipment of goods. For years the city rivaled Pittsburgh as the terminus of Ohio River navigation. In 1856 the longest (1,010 feet) suspension bridge yet built in the United States was built over the river to replace a bridge blown down two years earlier. That bridge has been designated a National Historic Engineering Site. Rail service to Wheeling began in 1852, providing another transportation link for the growth of Wheeling.

The Civil War only briefly interrupted Wheeling's prsoperity. It was the site of two county delegates' meetings in 1861. The first established the Restored Government of Virginia; the second the State of West Virginia. Wheeling was the state capital from 1861 to 1870 and again from 1875 to 1880 when the capital was moved to Charleston.

After the war Wheeling resumed its industrial and commercial growth. The area's transportation and natural resources continued to attract industry. In this century Wheeling has become a major center for steel, aluminum, glass, clay, textiles, and chemicals.

Today, Wheeling offers its residents many educational, cultural, and civic opportunities. Public and private schools flourish. Its library, opened in 1852, houses 100,000 volumes. The city has a symphony. Oglebay Institute, in Oglebay mansion-museum, offers classes in the performing arts, as well as a variety of exhibits, lectures, and films. The people are also served by two newspapers, six radio stations, and one television station. Five hospitals and 139 doctors provide excellent medical care. Retail sales in 1976 were \$231,000,000. Wheeling's future looks bright.

The <u>mid-atlantic-archivist</u> is an occasional publication of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes all interested individuals who live and work in the seven states of New York, New Jersey, Pennsylvania, Maryland, Delaware, Virginia, West Virginia, and the District of Columbia. MARAC seeks to promote the professional welfare of its members, cooperates with and exchanges information

among individuals interested in the preservation and use of archival research and methodology, provides a forum for matters of common concern, is a clearinghouse for and an active participant in joint ventures and cooperative projects, and cooperates with other organizations having



similar objectives. Individual membership dues are \$3.00 per annum. Membership is not open to institutions, but institutions may purchase subscriptions to the mid-atlantic archivist for \$3.00 per annum. Write: Martha C. Slotten, MARAC Secretary, Library, Dickinson College, Carlisle, Pennsylvania 17013. Items submitted for maa should be single-spaced, no indentation, in columns 4 1/2" wide, written on pica type, double-spaced between paragraphs. Send to: Donald F. Harrison, maa Editor, National Archives (NNR), Washington, D.C. 20408.

Editorial Staff:

Don Harrison, Editor Bruce Ambacher, Associate Editor Mary Boccaccio Mary Elizabeth Ruwell

HISTORY OF OGLEBAY PARK

Zachariah Sprigg established the first farm on the site of Oglebay Park just after the American Revolution. Earl W. Oglebay became the eighth owner of the property in 1901. He began extensive improvements and added several new buildings. His Waddington Farm was justly famous for its Guernsey cattle, Hackney and Suffolk horses, poultry, and sheep. Oglebay also was active in banking as president of the National Bank of West Virginia and in steel production as a partner in Oglebay, Norton, and Company. He also served on the boards of directors of two local educational institutions.

Oglebay willed Waddington Farm to the City of Wheeling upon his death in 1926. The city accepted the property two years later, renaming it Oglebay Park in his honor.

Today, the park is the site of numerous recreational facilities; a full range of cultural, educational, and recreational activities; and agricultural demonstration programs conducted by the Agricultural Extension Division of West Virginia University. The Mansion Museum program, organized in 1935, sponsors architectural and decorative development exhibits in the various rooms of the mansion; a historical library which includes manuscripts, documents, city directories, and old maps relating to the area; and a Frontier Travel Gallery housed in the carriage barn built in 1845. Permanent collections on glass and pottery of the area and Victorian jewelry highlight the Museum's permanent collections.

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MARAC STEERING COMMITTEE MINUTES

August 2, 1977 NHPRC Washington, D.C.

Present: Clark Beck, Arnold Brown, Sister Agnes Elliott, Larry Hackman, Don Harrison, Ellen Hassig, Barbara Hearn, Edith James, Adele Lerner, Peter Parker, Karen Paul, Mike Richards, Martha Slotten, Samuel Suratt, James Sweeney, and Nancy Zembala.

Barbara Hearn called the meeting to order at 10:00 A.M. Sam Suratt as chairman of program planning for the West Virginia conference at Oglebay Park, Oct. 28 & 29, 1977, reported on possible sessions on ethnic archives, promotion of the archives, grantsmanship or fund raising, documenting historic sites, bound materials, documentation of Appalachia, architectural documentation, preservation of manuscripts, open-ended sessions and tours of Wheeling. A decision of two luncheon menus was made. Sam will send us the completed program when available; the planning for this meeting is to be shared by the Society of Ohio Archivists.

Ellen Hassig in charge of local arrangements for the conference reported that we have reserved the entire lodge at Oglebay Park and that arrangements are set for the meeting. Nancy Zembala and Adele Lerner are coordinating bus transportation and are awaiting reservations from members. It appears that the bus will leave Thursday night from New York and leave from West Virginia Sunday morning. Notices regarding bus reservations are to be sent out with the reservation materials to be mailed soon.

Arnold Brown reported on plans for the Fredericksburg, Va. conference to be held April 28 & 29, 1978. After discussion of the Sheraton or the Holiday Inn South as possible alternatives, the Sheraton was chosen with rooms at \$22 single; and \$42 double, plus \$4 for each additional occupant, and rooms for meetings.

Arthur Breton reported for Beverly Brannan on behalf of the Publications Committee that Mary Boccaccio is proceeding with the editing of Paul Mucci's papers on preservation with a current deadline by Christmas.

The Custer Award Publications Committee will convene in W. Va. at the fall meeting. Announcements of these awards will be included in future newsletters with the size of the award to be determined.

Don Harrison reported as Newsletter editor. Mary Elizabeth Ruwell has joined the staff as news correspondent concentrating on institutional news. Deadline for the next issue is the end of August with the last issue due by the end of the year.

Don will apply for a mailing permit after he receives our IRS number from the treasurer with the idea that future mailings after the next one, which will be sent to the state reps as usual, will be done centrally from his office.

It was also moved and carried that Don, with Larry Hackman's counsel, obtain bids from mailing contractors so that stapling, collating, and mailing would not be the burden of Don and his staff. Don will report on results of the bids at the next meeting before a decision is made.

Oct.1977

Peter Parker is to chair a committee to draw up our first budget. Clark Beck and Adele Lerner will also serve.

Peter submitted the appended treasurer's report which was approved. He raised the question of establishing a savings account. Larry Hackman suggested depositing a minimum of 75% of our assets in savings except to pay authorized bills. This was approved.

Barbara announced the appointment of two new state representatives: Mike Richards, Delaware; and Karen Paul, Virginia.

Edith James and Karen Paul were appointed from the Steering Committee to serve on the MARAC exhibit at Salt Lake City. Martha Slotten will send them signs, membership applications, etc.

Since Mary Boccaccio is MARAC archivist, reminders will be included in future newsletters to send her inactive files and other archival materials.

Frank Evans' earlier suggestion that MARAC initiate a two year membership was considered favorably and will be discussed at the ad hoc membership committee meeting to be held later this month.

Final discussion centered on a preference for Baltimore for the fall 1978 meeting with Washington, Bryn Mawr, West Point, and Lancaster also considered. Spring 1979 meeting is expected to be in Albany.

Carolyn Sung and Maygene Daniels will be asked to head up the program for the Fredericksburg meeting. The meeting was adjourned at 3:00P.M.

Respectfully submitted, Martha C. Slotten Secretary

WHEELING GLASSWARE

One little known facet of Wheeling's industrial past is its position as the leading clear glass producer in the United States between 1845 and 1870. Wheeling's first glass works was established in 1820 by George Carothers. It capitalized on the recently discovered coal deposits in the area. The works produced both green bottle glass and fine cut-flint-glass. Other glassworks were founded over the next half-century. By 1850 only iron production was more important to the Wheeling economy.

Examples of fine Wheeling produced glass can be seen in the Mansion Museum on the Olgebay Park grounds.

SAVE RECORDS FOR MARAC ARCHIVES

All former MARAC Steering Committees, Local Arrangements Committees, Program Committees, -- any former committee member or officer -- if you have inactive files wasting, send them to:
Mary Boccaccio, Maryland Room, McKeldin Library, University of Maryland, College Park, MD 20742.

ARCHIVIST PRESERVATION SURVEY

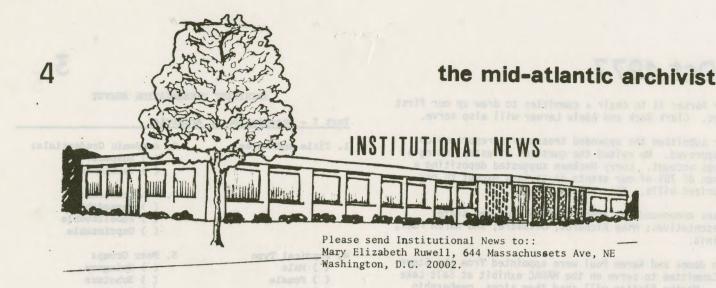
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Are repairs necessary for Reproduction?

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If Archivist is reproduced should original be disposed of?



PEOPLE

Carol Soffa, formerly of the American Philosophical Society, has joined the staff of the Historical Society of Pennsylvania.

Vesta Lee Gordon resigned her position at Virginia . Commonwealth University to become director of an archives in Florida.

Robin Wagner of the University of Virginia is a member of the staff new to MARAC membership, although she used to help stuff MARAC envelopes during her student days at Dickenson.

Richard Strassberg has been promoted from Associate Archivist to Archivist at Cornell University; he is currently Director of the Labor-Management Documentation Center in the New York State School of Industrial and Labor Relations.

EVENTS AND PROJECTS

The U.S. Army Military History Institute, Carlisle, Pennsylvania celebrated its tenth birthday on July 27, 1977.

The Mac Arthur Memorial has declassified its archival holdings with only nine feet remaining from a total of six hundred and fifty feet.

The Immigration History Research Center of the University of Minnesota is seeking records of the International Institute Movement. Persons with information regarding Institute records are asked to contact: Nicholas V. Montalto, Immigration History Research Center, 221 68th Street, Brooklyn, New York 11220.

The Leo Baeck Institute has completed cataloging the collection of Jacob Jacobsen, head of the Central Archives of German Jewry before World War II; a thirty-nine page guide is available.

The Resources and Technical Services Section of the New York Library Association sponsored a seminar on the conservation of library materials on September 16, 1977. Among the speakers was Robert E. Schnare of the USMA Library at West Point.

Rutgers University is presently sponsoring an exhibit on Crime, Law and Order in New Jersey: 1681 - 1970; on December 19, it will open a new exhibit on "Wine and Food."

Gari-Anne Patzwald, Archivist at SUNY College -Brockport, will be taking a one year leave of absence to attend Marquette University on a research assistantship.

Lisa Hottin, who recently completed her M.S. at Columbia University, has started as archival assistant at New York Hospital - Cornell Medical Center.

Stephanie Morris left her job at the Franklin Institute to become archivist at the College of Physicians of Philadelphia.

Carolyn Martin Beckham has left the University of Virginia to pursue a library degree at the University of Kentucky, but promises to maintain an active interest in MARAC. Anne Marie Harkins has also left to become a student.

Yeshiva University, New York City, has recently received a grant to help the university preserve, arrange and describe its manuscripts collections. Bernard Leibtag, a Ph. D. candidate in Jewish History at Columbia University and former archivist for the World Jewish Congress has been appointed archivist for the project. The archives is comprised of thrity collections with approximately eight hundred and twenty-five cubic feet of records of various American Jewish organizations, and papers of prominent American Jews dating back to the middle of the nineteenth century.

The INA Archives has completed an index to its oldest continuously issued house publication,
The North American Fieldman.

The Microfilming Corporation of America has recently announced the release of the National Women's Party Papers, 1913-1972.

For further information about this collection, contact Thomas Pardo at Microfilming Corporation of America, 21 Harristown Road, Glen Rock, New Jersey 07452 (800-631=8994).

The Public Services staff of the University of Virginia put together an exhibit entitled "A Sampler of Nineteenth Century Photographs" from items in the library collections, including daguerreotypes, ambiotypes and tintypes are well as paper photographs.

Old Dominion University
Department of Archives and Manuscripts

In 1974 Old Dominion University opened a new University Archives as the repository of the most important non-current records of the institution. Old Dominion, located in Norfolk, Virginia, began in 1930 as a two year branch of the College of William and Mary in Williamsburg. Responding to the needs of the Tidewater area, the college expanded rapidly in the 1950's and in 1962 the Virginia General Assembly established it as an independent degree-granting institution. Old Dominion College gained university status seven years later.

The University Archives represented the first systematic attempt to bring together archival material in a central location. Record material was found in such diverse places as the staff lunch room of the Administration Building and on top of the bleachers of a long abandoned gymnasium. Valuable manuscript material was housed in a storeroom of the library and, like the university records, it was completely inaccessible to researchers.

Since 1974 the University Archives has become the Department of Archives and Manuscripts and moved from a set of cramped academic offices to spacious quarters in the new university library. The department is open 8 to 5 Monday through Friday and from 10 to 2 on Saturdays. Reference requests can be referred to Dr. James R. Sweeney, University Archivist.

WINTERTHUR ESTATE ARCHIVES

The Winterthur Estate Archives was established in August, 1969, four months after the death of Henry Francis Du Pont.

The general objectives of the archives are the collection, preservation, and administration of the records of Henry Francis &u Pont, and any individual or organization whose records pertain to the history and activities of the Winterthur

The holdings of the archives consist of personal papers and business records. Although the nucleus of the holdings is the papers of the Winterthur Museum's founder, Henry Francis du Pont, the archives also has other du Pont family papers, and the records of the Winterthur Gardens, Winterthur Farms, and Winterthur Museum. These documents date from the early 1900's through the late 1960's. The types of records found in the holdings include correspondence, corporate records, governmental records, social documents, publications, pictorial items, and cartographic items.

The archives is open to researchers; a Summary Guide, published in 1975, is available for \$2.00. For further information, please contact the Archivist, Barbara Hearn.

be uncertain of anything.

SPECIAL COLLECTIONS - RUTGERS UNIVERSITY LIBRARY

The Special Collections Department of Rutgers University Library is located in New Brunswick, New Jersey. Among its holdings are numerous original letters and documents, early New Jersey town records, manuscript diaries from 1746 to 1956, 17th century English tracts promoting colonial settlement, maps and newspapers, early prints and photographs, 18th and 19th century almanacs, and paper money.

The rare book collection is made up of about 50,000 volumes, including American imprints, including American imprints before 1821. Examples of early New Jersey laws, atlases, sermons and orations, rare periodicals, 19th century criminal literature, juvenilia and works on slavery and the American Indian abound.

The manuscripts total nearly 2,000,000 items. The emphasis is on New Jersey, and prominent are the papers of Robert Morris, the Neilson family, William Paterson, Walt Whitman, Congresswoman Mary Norton, Senators Joseph S. Frelinghuysen and Clifford P. Case, the records of Woodbridge and Piscataway Townships, the Charles A. Philhower Collection, the American Labor Party papers and the Jack Kriendler Collection of American literary manuscripts.

There are also maps, prints, photographs, broadsides, approximately 12,000 newspapers, rich genealogical holdings and a New Jersey reference collection. An interesting collection is the 5,000 almanac group, consisting primarily of American pieces dating from 1733 to the present.

During the academic year (mid-September through May) the Department is open Monday-Saturday, 9-5. It is closed Saturday in the summer. Donald A. Sinclair is Curator of Special Collections, New Brunswick, NJ 08903, (201) 932-7510.

PUBLICATIONS:

The George Hyde Clarke Papers, Barry L. Wold, Compiler, has been published by the Cornell Department of Manuscripts and Archives, Ithaca, New York and is available for \$6.00. A limited number of brochures Russell Herman Conwell: The Individual and His Influence can be obtained for \$1.00 each from: Ms. Miriam Crawford, Curator, Conwellana - Templana Collection, Temple University Libraries, Philadelphia, PA 19122. The Leo Baeck Institute has published a selection of letters of Kurt Blumenfeld Kurt Blumenfeld: Im Kampf um den Zionismus, Miriam Samborsky and Jochanan Ginat, editors; also recent is Heinrich Gratz, Tagebuch und Briefe, edited and annotated by Reuven Michael. Mac Arthur Memorial has available symposium proceedings The Occupation of Japan and Its Legacy to the Postwar World (published in May, 1976 and still in stock at \$4.00) and The Occupation of Japan: Impact of Legal Reform (to be published by Fall, 1977).

The Pennsylvania Historical and Museum Commission has just published two guides to holdings of the State Archives. They are a <u>Descriptive List of the Map</u> Collection in the Pennsylvania State Archives, compiled by Martha L. Simonetti, associate archivist, and Guide to the Manuscript Groups in the Pennsylvania State Archives, compiled and edited by Harry E. Whipkey, State Archivist and Director of the Bureau of Archives and History. The former lists and describes almost twenty-five hundred Pennsylvania maps of various kinds and coverage. The latter describes 261 manuscript groups in the archives collections. Each volume sells for \$6, plus sales tax on orders from Pennsylvania residents.

A summary guide to the record groups in the State Archives is planned for future publication.

INVENTORIES AND REGISTERS: A HANDBOOK OF TECHNIQUES AND EXAMPLES. A Report of the Committee on Finding Aids. Chicago: Society of American Archivists, 1976 Price: Members \$2.00, Nonmembers \$4.00

This handbook will prove useful to all archivists charged with preparing descriptive finding aids for manuscript collections and archival record groups. It describes current prectice and draws examples from a variety of agencies. Seven components of registers for manuscript collections and inventories for archival groups are analyzed: preface, introduction, biographical note/agency history, scope and content note, series description, container description, item listing, and index.

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THE REAL BOARDWALK STORY

For those who would like to really learn the history of the Atlantic City Boardwalk the following book is highly recommended:

So Young . . . So Gay! Story of the Boardwalk, 1870-1970. by William McMahon, (Atlantic City Press, 1970) paperback, \$5.95.

Gwyn M. Bayliss, compiler. Bibliographic Guide to the Two World Wars: An Annotated Survey of English-Language Reference Materials. New York: R.R. Bowker, 1977. 578 pages. \$30.

Containing over 2,400 fully annotated entries - including bibliographies, general guides, dictionaries, and encyclopediasm periodicals, directories, union lists, indexes, abstracts, and biographies - this guide will prove invaluable for all interested in the two world wars. It includes sections on all aspects of war: social, economic, cultural, religious, medical, scientific, political, diplomatic, aerial, military, and naval. Each section is prefaced by a general survey of the literature.

The Guide also contains author, title, region or country, and subject indexes.

Euclid Z. Peevy. Garfield-Hancock and the Yellow Peril: The Computer Looks at the Election of 1880. Bayonne: Bilko Press. vii, 318 pp. \$1.49.

A Review by Tod Butler, NARS

As professional archivists we are increasingly aware of the growing importance of machine-readable records. This is especially true in the exciting world of government records. Computers are busy day and night, creating new data for tomorrow's historical research. The most sanguine m-r devotees foresee the not-too-distant day when paper records will be obsolete, perhaps even outlawed. (Most agree, however, that certain few exceptions should be allowed; the Declaration of Independence, for example, would still be displayed in its original form rather than as a square inch of microfiche.)

A hint of the exciting research vistas which await the quantitative historian is provided with the publication of this important new monograph by Dr. Euclid Z. Peevy, of the Central Ohio State Mechanical Teachers College Political Research Institute. Dr Peevy's fascinating book is the fruit of three years' labor, during which he computer-analyzed the complete 1880 Presidential election returns and Census figures for Ashtabula County, Ohio. Ever a political bellweather ("As Ashtabula goes, so goes Trumbull"), Ashtabula County has long been studied by serious political historians.

Heretofore, scholars had agreed that James A. Garfield's narrow victory over Winfield Hancock (4,454, 416 popular and 214 electoral votes to Hancock's 4, 442,952 and 155) was due to strong popular feeling among first generation Ukranian Methodist textile factory workers, against the growing flood of imported Prussian school paddles. (Garfield, it will be recalled, had long opposed what he referred to as "the shameful Prussian brutalization of American youth,"

calling instead for "ten of the best with patriotic American birch.") But this was the Dark Ages of historical research, when scholars relied on such things as memoirs, newspaper accounts, and crude election returns. Peevy's quantitative work has consigned this cherished belief to the ash can of careless and misquided scholarship. He found that in the first generation Ukranian Methodist textile factory worker precincts of Ashtabula County, the vote was overwhelmingly (55% to Hancock's 25% to 20% for Garfield) for Casimir Brawnislawski, a local potato farmer running as a write-in candidate on the Back-to-the Soil Party ticket. So much for the Ukranian Methodists theorists.

But, you may ask, does Peevy offer a substitute explanation for the Garfield victory? Indeed he does! With a statistical significance of 3.141619% Peevy discovered that Chinese restaurateurs with families of six (father, mother, grandmother, and three children age 12 or less) living in 4-room apartments above hardware stores voted for Garfield in the exact prportion of his victory margin over Hancock! The implications are, obviously, staggering. The tremendous importance of the Garfield Administration in American history needs no elaboration. And the man owed his victory not to real Americans, but to a small band of well-organized, inscrutable foreigners! The subsequent 97 years of U.S. China policy suddenly are made perfectly clear.

One can only offer up thanks to Clio for the rise of quantitative history. Thanks to the computer and men like Euclid Peevy, historians need never again be uncertain of anything.

Beth Wray, Vesta Gordon, and Ned Berkeley, Manuscript Collections Processing Manual. University of Virginia Library, 1976.

Review by Mary Boccaccio

The Manuscripts Collections Processing Manual from the University of Virginia Library is a comprehensive document designed to guide a new processor in his work. The introduction gives a new staff member an idea of where his position fits into the arrangement and flow of work, describes some general strengths of the collection and some of the aspects of acquisition and collection building. The definition of the difference between the University Archives and Manuscript Collections is basic and relates to the situation of many college and university archives in this country. Another section notes the cooperation between the various library divisions for the convenience of the researcher. Maps go to the map collection for instance, and books go to the Rare Book Department. The manual is intended as a basic reference and serves its purpose well.

Because the department is reasonably large and the relationship with the rest of the library varied, it may be useful to add a departmental staff chart showing positions and responsibilities and a schematic listing of the materials that go to other divisions.

The manual itself proceeds from basic definitions to actual processing. It is practical and oriented towards day by day problems of a processor. After integrity of the collection, notes include accuracy, completeness, and confidentiality. One note refers to a problem we all have some time or another and advises a processor not to become so involved in the material that time is wasted.

Various filing systems are described and various kinds of collections are noted. Standard processing procedures are applied in some types of materials while others remain more flexible.

Storage problems of various kinds of materials are taken into account and figure into the processing.

Sections on handwriting, dating and stamped envelopes are included. Envelopes belonging to material owned by the University, if they contain no additional information, are separated from the collection and sold to dealers as an additional source of income.

Another section details the preparation of a guide to the collection. Standard information on scope, content, provenance, restrictions and organization are included.

The final section is a list of abbreviations, terms, and technical definitions.

The Manual, prepared in 1976 by Beth Wray, Vesta Gordon and Ned Berkeley, is available from:

> Curator of Manuscripts Manuscripts Department University of Virginis Library Charlottesville, Virginia 22901

ask a

COLLEAGUE

MEMBERSHIP APPLICATION

ANNUAL DUES: \$3.00 Make check payable to MARAC to join

MAIL TO: Mrs. Martha C. Slotten Dickinson College Library Carlisle PA 17013

MAILING ADDRESS: Limited to 4 lines with 24 characters each, including spaces and punctuation.

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Joint Meeting MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE SOCIETY OF OHIO ARCHIVISTS

FRIDAY, OCTOBER 28, 1977

8:45-10:00: REGISTRATION AND COFFEE

10:00-11:10: SECURITY OF ARCHIVES

Edmund Berkeley

University of Virginia

STATE & LOCAL POLITICAL RECORDS

Richard Wright

Bowling Green State University

Mary Boccaccio

University of Maryland

FINDING AIDS (Basic Session)

Dennis Harrison

Western Reserve Historical Society

11:20-12:30: ETHNIC ARCHIVES

Robert Wilson

University of Pittsburgh

John Grabowski

Western Reserve Historical Society

MANUSCRIPT BIBLIOGRAPHIES

John McDonough Library of Congress

MICROFILMING (Basic Session)

Paul Yon

Bowling Green State University

Robert Clawson

Microfilm Corp. of Pennsylvania

12:45-2:30: LUNCHEON

SPEAKER: Mrs. William Fluty

"Preservation in Wheeling"

2:00-4:00: ARCHIVAL AND LIBRARY NETWORKS

AND COOPERATIVES

Alan Kent

University of Pittsburgh

Les Stegh

Kent State University

PUBLICIZING YOUR ARCHIVES

Mary Donaldson

Maryland Hall of Records

Ellen Erickson

YMCA Historical Society

Sam Suratt

CBS News

FUND RAISING FOR ARCHIVES

Larry Hackman

National Historical Publications

and Records Commission

David Twining

Western Reserve Historical Society

SATURDAY, OCTOBER 29, 1977

8:30-9:30: REGISTRATION AND COFFEE

9:30-10:40: DOCUMENTING HISTORIC SITES

Rebecca Rogers Poland, Ohio

Hugh C. Miller, AIA National Park Service

CATALOGUING PICTORIAL MEDIA (Basic Session)

Dawn Donaldson SUNY, Buffalo

Edward Lenz

Ohio Historical Society

PRESERVATION OF BOUND MATERIALS

Jean Gunner

Carnegie-Mellon University

10:50-12:00: APPALACHIA: STALKING THE SURVIVING DOCUMENTS

Mike Mullins

Alice Lloyd College

ARCHITECTURAL DOCUMENTATION: Drawings,

Plans, and Blueprints

James Van Trump

Pittsburgh

PRESERVATION OF MANUSCRIPTS (Basic Session)

Vernon Will &

Bryan Sartot

Ohio Historical Society

12:15-1:15: LUNCHEON (NO SPEAKER)

AFTERNOON:

TOUR OF WHEELING

INFORMAL MEETINGS

BALTO, MARWAND 31210 8009 611883141NO 723W 000 BOUBLITZ MOREKY

